

**CONTRACT
FOR
ENGINEERING CONSULTANCY SERVICES**

BETWEEN

**PIR MEHR ALI SHAH
ARID AGRICULTURE UNIVERSITY, RAWALPINDI
DIRECTORATE OF WORKS**

AND

DESIGN BUREAU, ISLAMABAD

FOR

**CONSULTANCY SERVICES FOR CONSTRUCTION OF ACADEMIC BLOCK,
STUDENT HOSTEL, MACHINERY WORKSHOP AND WOMEN DEVELOPMENT
COMPONENT
OF
“STRENGTHENING OF AGRICULTURAL ENGINEERING AND WOMEN
DEVELOPMENT AT PMAS-AAUR”**

SEPTEMBER, 2015

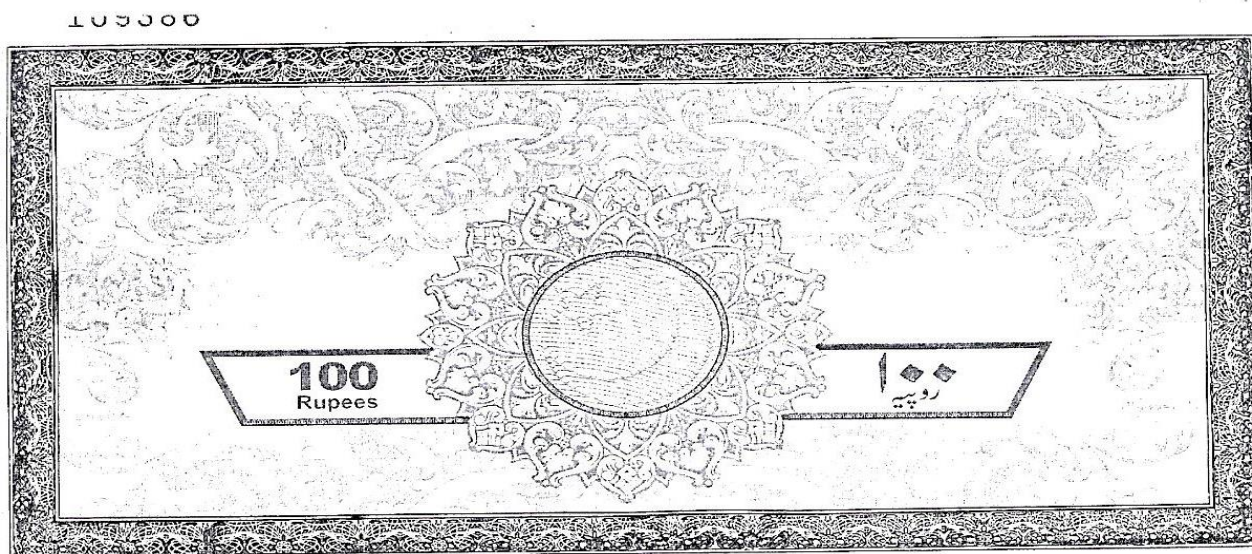
TABLE OF CONTENTS

	Page No.
I. FORM OF CONTRACT	5
II. GENERAL CONDITIONS OF CONTRACT	7
1. GENERAL PROVISIONS	7
1.1 Definitions	7
1.2 Law Governing the Contract	8
1.3 Language	8
1.4 Notices	8
1.5 Location	8
1.6 Authorized Representatives	8
1.7 Taxes and Duties	8
1.8 Leader of Joint Venture	8
2. COMMENCEMENT, COMPLETION, MODIFICATION, AND TERMINATION OF CONTRACT	9
2.1 Effectiveness of Contract	9
2.2 Termination of Contract for Failure to Become Effective	9
2.3 Commencement of Services	9
2.4 Expiration of Contract	9
2.5 Modification	9
2.6 Extension of Time for Completion	9
2.7 Force Majeure	10
2.7.1 Definition	10
2.7.2 No Breach of Contract	10
2.7.3 Extension of Time	10
2.7.4 Payments	10
2.8 Suspension of Payments by the Client	11
2.9 Termination	11
2.9.1 By the Client	11
2.9.2 By the Consultants	11
2.9.3 Cessation of Services	12
2.9.4 Payment upon Termination	12

2.9.5	Disputes about Events of Termination	12
3.	OBLIGATIONS OF THE CONSULTANTS	13
3.1	General	13
3.2	Consultants Not to Benefit from Commissions, Discounts, etc.	13
3.3	Confidentiality	13
3.4	Liability of the Consultants	13
3.5	Other Insurance to be Taken out by the Consultants	14
3.6	Consultants' Actions Requiring Client's Prior Approval	14
3.7	Reporting Obligations	14
3.8	Documents Prepared by the Consultants to be the Property of the Client	14
3.9	Equipment and Materials Furnished by the Client	15
3.10	Accounting, Inspection and Auditing	15
4.	CONSULTANTS' PERSONNEL AND SUBCONSULTANTS	16
4.1	Description of Personnel	16
4.2	Removal and/or Replacement of Personnel	16
5.	OBLIGATIONS OF THE CLIENT	17
5.1	Assistance, Coordination and Approvals	17
5.1.1	Assistance	17
5.1.2	Co-ordination	17
5.1.3	Approvals	17
5.2	Access to Land	17
5.3	Change in the Applicable Law	18
5.4	Services and Facilities	18
5.5	Payments	18
6.	PAYMENTS TO THE CONSULTANTS	19
6.1	Lump Sum Remuneration	19
6.2	Contract Price	19
6.3	Terms and Conditions of Payment	19
6.4	Period of Payment	19
6.5	Delayed Payments	19
6.6	Additional Services	19

6.7	Consultants' Entitlement to Suspend Services	20
7.	SETTLEMENT OF DISPUTES	21
7.1	Dispute Resolution	21
7.2	Amicable Settlement	21
7.3	Dispute Settlement	21
8.	INTEGRITY PACT	22
III.	SPECIAL CONDITIONS OF CONTRACT	23
	[Details to be finalized by the users]	
IV	APPENDICES	27
	Appendix A-Description of the Services	28
	Appendix B-Reporting Requirements	32
	Appendix C-Key Personnel and Sub consultants	32
	Appendix D-Breakdown of Contract Price in Foreign Currency	33
	Appendix E-Breakdown of Contract Price in Local Currency	33
	Appendix F-Services and Facilities to be Provided by the Client	33
	Appendix G-Integrity Pact	33

I. FORM OF CONTRACT



FORM OF CONTRACT

This CONTRACT "Consultancy Services for Strengthening of Agriculture Engineering & Women Development Program at PMAS-AAUR" (hereinafter called the "Contract") is made on the 4th day of September of 2015, between, on the one hand Pir Mehr Ali Shah, Arid Agriculture University Rawalpindi, (here in after called the "Client" which expression shall include the successors, legal representatives and permitted assigns) and, on the other hand, M/S Design Bureau, Islamabad (here in after called the "Consultants" which expression shall include the successors, legal representatives and permitted assigns).

WHEREAS

- (a) the Client has requested the Consultants to provide certain consulting services as defined in the General Conditions of Contract attached to this Contract (hereinafter called the "Services"); and
- (b) the Consultants, having represented to the Client that they have the required professional skills, and personnel and technical resources, have agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the Parties hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - (a) the General Conditions of Contract;
 - (b) the Special Conditions of Contract;
 - (c) the following Appendices:
[Note: If any of these Appendices are not used, the words "Not Used" should be inserted below/next to the title of the Appendix and on the sheet attached hereto carrying the title of that Appendix.]

Appendix A: Description of the Services
Appendix B: Reporting Requirements
Appendix C: Key Personnel and Sub consultants
Appendix D: Breakdown of Contract Price in Foreign Currency
Appendix E: Breakdown of Contract Price in Local Currency
Appendix F: Services & Facilities to be Provided by the Client
Appendix G: Integrity Pact (for Services above Rs. 10 million)

2. The mutual rights and obligations of the Client and the Consultants shall be as set forth in the Contract, in particular:
- (a) the Consultants shall carry out the Services in accordance with the provisions of the Contract; and
 - (b) the Client shall make payments to the Consultants in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names in two identical counterparts, each of which shall be deemed as the original, as of the day, month and year first above written.

Witness

Signatures

Name Mohammad Sohail

Title PD (works)

For and on behalf of

(CLIENT)

Signatures

Name Dr. Sarwat N. 11/12/22

Title

(Seal)

REGISTRAR
Pir Mehr Ali Shah
Arid Agriculture University
Rawalpindi

Witness

Signatures

Name

Title

For and on behalf of

(CONSULTANTS)

Signatures

Name Hussain Kamal Naqvi

Title Consultant

(Seal)

S. HUSSAIN KAMAL NAQVI
Principal Architect
DESIGN BUREAU
Lic. No. CDA. P. And. 2(72)/194/A-85
Tel. No. 2111188 & 99

II. GENERAL CONDITIONS OF CONTRACT

1. GENERAL PROVISIONS

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) "Applicable Law" means the laws and any other instruments having the force of law in the Islamic Republic of Pakistan, as those may be issued and in force from time to time;
- (b) "Contract" means the Contract signed by the Parties, to which these General Conditions of Contract (GC) are attached, together with all the documents listed in Clause 1 of such signed Contract;
- (c) "Contract Price" means the price to be paid for the performance of the Services, in accordance with Clause 6;
- (d) "Effective Date" means the date on which this Contract comes into force and effect pursuant to Sub-Clause 2.1;
- (e) "GC" means these General Conditions of Contract;
- (f) "Government" means the Government of the Islamic Republic of Pakistan and/or Provincial Government(s);
- (g) "Foreign Currency" means currency other than the currency of Islamic Republic of Pakistan.;
- (h) "Local Currency" means the currency of the Islamic Republic of Pakistan;
- (i) "Member" in case the Consultants consist of a joint venture of more than one entity, means any of the entities, and "Members" means all of these entities;
- (j) "Party" means the Client or the Consultants, as the case may be, and "Parties" means both of them;
- (k) "Personnel" means persons hired by the Consultants or by any Sub consultant as employees and assigned to the performance of the Services or any part thereof;
- (l) "SC" means the Special Conditions of Contract by which the GC are amended or supplemented;
- (m) "Services" means the work to be performed by the Consultants pursuant to this Contract, as described in Appendix A;
- (n) "Sub consultant" means any entity to which the Consultants subcontract any part of the Services in accordance with the provisions of Sub-Clause 3.6;

- (o) "Third Party" means any person or entity other than the Client, the Consultants or a Sub consultant; and
- (p) "Project" means the work specified in SC for which engineering consultancy services are desired.

1.2 Law Governing the Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

1.3 Language

This Contract has been executed in the English language which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All the reports and communications shall be in the English language.

1.4 Notices

Any notice, request, or consent made pursuant to this Contract shall be in writing and shall be deemed to have been made when delivered in person to an Authorized Representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, or facsimile to such Party at the address of the Authorized Representatives specified under Sub-Clause SC 1.6. A Party may change its address for notice hereunder by giving the other Party notice of such change.

1.5 Location

The Services shall be performed at such locations as are specified in Appendix A and, where the location of a particular task is not so specified, at such locations as mutually agreed by the Parties.

1.6 Authorized Representatives

Any action required or permitted to be taken, and any document required or permitted to be executed, under this Contract by the Client or the Consultants shall be taken or executed by the Authorized Representatives specified in the SC.

1.7 Taxes and Duties

Unless specified in the SC, the Consultants, Sub consultants, and their Personnel shall pay such taxes, duties, fees, and other impositions as may be levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

1.8 Leader of Joint Venture

In case the Consultants consist of a joint venture of more than one entity, the Consultants shall be jointly and severally bound to the Client for fulfillment of the terms of the Contract and designate the Member named in the SC to act as leader of the Joint Venture, for the purpose of receiving instructions from the Client.

2. COMMENCEMENT, COMPLETION, MODIFICATION, AND TERMINATION OF CONTRACT

2.1 Effectiveness of Contract

This Contract shall come into force and effect on the date (the "Effective Date") of the Client's notice to the Consultants instructing the Consultants to begin carrying out the Services. This notice shall confirm that the effectiveness conditions, if any, listed in the SC have been met.

2.2 Termination of Contract for Failure to Become Effective

If this Contract has not become effective within such time period after the date of the Contract signed by the Parties as shall be specified in the SC, either Party may, by not less than twenty eight (28) days written notice to the other Party, declare this Contract to be null and void, and in the event of such a declaration by either Party, neither Party shall have any claim against the other Party except for the work (if any) already done or costs already incurred by a Party at the request of the other Party.

2.3 Commencement of Services

The Consultants shall begin carrying out the Services at the end of such time period after the Effective Date as shall be specified in the SC.

2.4 Expiration of Contract

Unless terminated earlier pursuant to Sub-Clause 2.9, this Contract shall expire when, pursuant to the provisions hereof, the Services have been completed and the payments of remunerations including the direct costs if any, have been made. The Services shall be completed within a period as is specified in the SC, or such extended time as may be allowed under Sub-Clause 2.6.

The term "Completion of Services" is as specified in the SC.

2.5 Modification

Modification of the terms and conditions of this Contract, including any modification of the scope of the Services or of the Contract Price, may only be made in writing, which shall be signed by both the Parties.

2.6 Extension of Time for Completion

If the scope or duration of the Services is increased:

- (a) The Consultants shall inform the Client of the circumstances and probable effects;
- (b) The increase shall be regarded as Additional Services; and
- (c) The Client shall extend the time for Completion of the Services accordingly.

2.7 Force Majeure

2.7.1 Definition

- (a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party and which makes a Party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial actions (except where such strikes, lockouts or other industrial actions are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.
- (b) Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's Sub consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Contract and (B) avoid or overcome in the carrying out of its obligations hereunder.
- (c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

2.7.2 No Breach of Contract

The failure of a Party to fulfill any of its obligations under the Contract shall not be considered to be a breach of, or default under this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event; (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract; and (b) has informed the other Party in writing not later than fifteen (15) days following the occurrence of such an event.

2.7.3 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

2.7.4 Payments

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultants shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purpose of the Services and in reactivating the Services after the end of such period.

2.8 Suspension of Payments by the Client

The Client may, by written notice of suspension to the Consultants, suspend all payments to the Consultants hereunder if the Consultants fail to perform any of their obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultants to remedy such failure within a period not exceeding thirty (30) days after receipt by the Consultants of such notice of suspension.

2.9 Termination

2.9.1 By the Client

The Client may terminate this Contract, by not less than thirty (30) days written notice of termination to the Consultants, to be given after the occurrence of any of the events specified in paragraphs (a) through (e) of this Sub-Clause 2.9.1 and sixty (60) days' in the case of the event referred to in paragraph (f):

- (a) If the Consultants do not remedy a failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the Client may have subsequently approved in writing;
- (b) If the Consultants become (or, if the Consultants consist of more than one entity, if any of their Members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary;
- (c) If the Consultants fail to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause 7 hereof;
- (d) If the Consultants submit to the Client a statement which has a material effect on the rights, obligations or interests of the Client and which the Consultants know to be false;
- (e) If, as the result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than sixty (60) days;
- (f) If the Client, in its sole discretion, decides to terminate this Contract.

2.9.2 By the Consultants:

The Consultants may terminate this Contract, by not less than fifteen (15) days written notice to the Client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (d) of this Sub-Clause 2.9.2:

- (a) if the Client fails to pay any monies due to the Consultants pursuant to this Contract and not subject to dispute pursuant to Clause 7 within Thirty

(30) days after receiving written notice from the Consultants that such payment is overdue;

- (b) if the Client is in material breach of its obligations pursuant to this Contract and has not remedied the same within thirty (30) days (or such longer period as the Consultants may have subsequently approved in writing) following the receipt by the Client of the Consultants' notice specifying such breach;
- (c) if, as a result of Force Majeure, the Consultants are unable to perform a material portion of the Services for a period of not less than thirty (30) days;
- (d) if the Client fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause 7 hereof.

2.9.3 Cessation of Services

Upon receipt of notice of termination under Sub-Clause 2.9.1, or giving of notice of termination under Sub-Clause 2.9.2, the Consultants shall take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultants, and equipment and materials furnished by the Client, the Consultants shall proceed as provided, respectively, by Sub-Clauses 3.8 or 3.9.

2.9.4 Payment upon Termination

Upon termination of this Contract pursuant to Sub-Clauses 2.9.1 or 2.9.2, the Client shall make the following payments to the Consultants:

- (a) Remuneration and reimbursable direct costs expenditure pursuant to Clause 6 for Services satisfactorily performed prior to the effective date of termination. Effective date of termination for purposes of this Sub-Clause means the date when the prescribed notice period would expire;
- (b) except in the case of termination pursuant to paragraphs (a) through (d) of Sub-Clause 2.9.1, reimbursement of any reasonable cost incidental to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel, according to Consultants Traveling Allowance Rules.

In order to compute the remuneration for the part of the Services satisfactorily performed prior to the effective date of termination; the respective remunerations shall be proportioned.

2.9.5 Disputes about Events of Termination

If either Party disputes whether an event specified in paragraphs (a) through (e) of Sub-Clause 2.9.1 or in paragraph (a) through (d) of Sub-Clause 2.9.2 hereof has occurred, such Party may, within forty-five (45) days after receipt of notice of termination from the other Party, refer the matter to arbitration pursuant to Clause 7 hereof, and this Contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

3. OBLIGATIONS OF THE CONSULTANTS

3.1 General

The Consultants shall perform the Services and carry out their obligations with all due diligence, efficiency, and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices, and employ appropriate advanced technology and safe methods. The Consultants shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with Sub consultants or third parties.

3.2 Consultants Not to Benefit from Commissions, Discounts, etc.

The remuneration of the Consultants pursuant to Clause 6 shall constitute the Consultants' sole remuneration in connection with this Contract or the Services, and the Consultants shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the Consultants shall use their best efforts to ensure that the Personnel, any Sub consultants, and agents of either of them similarly shall not receive any such additional remuneration.

3.3 Confidentiality

The Consultants, their Sub consultants, and the Personnel of either of them shall not, either during the term or after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract, or the Client's business or operations without the prior written consent of the Client.

3.4 Liability of the Consultants

The Consultants are liable for the consequence of errors and omissions on their part or on the part of their employees in so far as the design of the Project is concerned to the extent and with the limitations as mentioned here in below.

If the Client suffers any losses or damages as a result of proven faults, errors or omissions in the design of a project, the Consultants shall make good such losses or damages, subject to the conditions that the maximum liability as aforesaid shall not exceed twice the total remuneration of the Consultants for design phase in accordance with the terms of the Contract.

The liability of the Consultants expires after one (1) year from the stipulated date of completion of construction or after three (3) years from the date of final completion of the design whichever is earlier.

The Consultants may, to protect themselves, insure themselves against their liabilities but this is not obligatory. The extent of the insurance shall be up to the limit specified in second para above. The Consultants shall procure the necessary cover before commencing the Services and the cost of procuring such cover shall be borne by the

Consultants up to a limit of one percent of the total remuneration of the Consultants for the design phase for every year of keeping such cover effective.

The Consultants shall, at the request of the Client, indemnify the Client against any or all risks arising out of the furnishing of professional services by the Consultants to the Client, not covered by the provisions contained in the first para above and exceeding the limits set forth in second para above provided the actual cost of procuring such indemnity as well as costs exceeding the limits set forth in fourth para above shall be borne by the Client.

3.5 Other Insurance to be Taken out by the Consultants

The Consultants (a) shall take out and maintain, and shall cause any Sub consultants to take out and maintain, at their (or the Sub consultants', as the case may be) own cost but on terms and conditions approved by the Client, insurance against the risks, and for the coverage, as are specified in the SC; and

(b) at the Client's request, shall provide evidence to the Client showing that such insurance has been taken out and maintained and that the current premiums have been paid.

3.6 Consultants' Actions Requiring Client's Prior Approval

The Consultants shall obtain the Client's prior approval in writing before taking any of the following actions:

- (a) appointing such Personnel as are listed in Appendix-C merely by title but not by name;
- (b) entering into a subcontract for the performance of any part of the Services, it being understood (i) that the selection of Sub consultants and the terms and conditions of the subcontract shall have been approved in writing by the Client prior to the execution of the subcontract, and (ii) that the Consultants shall remain fully liable for the performance of the Services by the Sub consultants and its Personnel pursuant to this Contract;
- (c) any other action that may be specified in the SC.

3.7 Reporting Obligations

The Consultants shall submit to the Client the reports and documents specified in Appendix B in the form, in the numbers, and within the periods set forth in the said Appendix.

3.8 Documents Prepared by the Consultants to be the Property of the Client

All plans, drawings, specifications, reports, and other documents and software prepared by the Consultants in accordance with Sub-Clause 3.7 shall become and remain the property of the Client, and the Consultants shall, not later than upon termination or expiration of this Contract, deliver (if not already delivered) all such documents and software to the Client, together with a detailed inventory thereof. The Consultants may retain a copy of such documents and software.

Restriction(s) about the future use of these documents is specified in the SC.

3.9 Equipment and Materials Furnished by the Client

Equipment and materials made available to the Consultants by the Client, or purchased by the Consultants with funds provided exclusively for this purpose by the Client, shall be the property of the Client and shall be marked accordingly. Upon termination or expiration of this Contract, the Consultants shall make available to the Client an inventory of such equipment and materials and shall dispose of such equipment and materials in accordance with the Client's instructions or afford salvage value of the same. While in possession of such equipment and materials, the Consultants, unless otherwise instructed by the

Client in writing shall insure them at the expense of the Client in an amount equal to their full replacement value.

3.10 Accounting, Inspection and Auditing

The Consultants (i) shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time charges, and cost, and the basis thereof, and (ii) shall permit the Client or its designated representatives periodically, and up to one year from the expiration or termination of this Contract, to inspect the same and make copies thereof as well as to have them audited by auditors appointed by the Client.

4. CONSULTANTS' PERSONNEL AND SUBCONSULTANTS

4.1 Description of Personnel

The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Consultants' Key Personnel are described in Appendix C. The Key Personnel and Sub consultants listed by title and/or by name, as the case may be, in Appendix C are deemed to be approved by the Client.

4.2 Removal and/or Replacement of Personnel

- (a) Except as the Client may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultants, it becomes necessary to replace any of the Key Personnel, the Consultants shall provide as a replacement a person of equivalent or better qualifications;
- (b) If the Client,(i) finds that any of the Personnel have committed serious misconduct or have been charged with having committed a criminal action; or (ii) has reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultants shall, at the Client's written request specifying the grounds therefore, provide as a replacement a person with qualifications and experience acceptable to the Client.
- (c) Except as the Client may otherwise agree, the Consultants shall; (i) bear all the additional travel and other costs arising out of or incidental to any removal and/or replacement; and (ii) bear any additional remuneration, to be paid for any of the Personnel provided as a replacement to that of the Personnel being replaced.

5. OBLIGATIONS OF THE CLIENT

5.1 Assistance, Coordination and Approvals

5.1.1 Assistance

The Client shall use its best efforts to ensure that the Client shall:

- (a) provide at no cost to the Consultants, Sub consultants and Personnel such documents prepared by the Client or other consulting engineers appointed By the Client as shall be necessary to enable the Consultants, Sub consultants or Personnel to perform the Services. The documents and the time within which such documents shall be made available, are as specified in the SC;
- (b) Assist to obtain the existing data pertaining or relevant to the carrying out of the Services, with various Government and other organizations. Such items unless paid for by the Consultants without reimbursement by the Client, shall be returned by the Consultants upon completion of the Services under this Contract;
- (c) issue to officials, agents and representatives of the concerned organizations, all such instructions as may be necessary or appropriate for prompt and effective implementation of the Services;
- (d) assist to obtain permits which may be required for right-of-way, entry upon the lands and properties for the purposes of this Contract;
- (e) Provide to the Consultants, Sub consultants, and Personnel any such other assistance and exemptions as may be specified in the SC.

5.1.2 Co-ordination

The Client shall:

- (a) Coordinate and get or expedite any necessary approval and clearances relating to the work from any Government or Semi-Government Agency, Department or Authority, and other concerned organization named in the SC.
- (b) Coordinate with any other consultants employed by him.

5.1.3 Approvals

The Client shall accord approval of the documents within such time as specified in the SC, whenever these are applied for by the Consultants.

5.2 Access to Land

The Client warrants that the Consultants shall have, free of charge, unimpeded access to all land of which access is required for the performance of the Services.

5.3 Change in the Applicable Law

If, after the date of this Contract, there is any change in the Applicable Law which increases or decreases the cost of the Services rendered by the Consultants, then the remunerations and direct costs otherwise payable to the Consultants under this Contract shall be increased or decreased accordingly, and corresponding adjustment shall be made to the amounts referred to in Sub-Clause 6.2 (a) or (b), as the case may be.

5.4 Services and Facilities

The Client shall make available to the Consultants, Sub-consultants and the Personnel, for the purpose of the Services and free of any charge, the services, facilities and property described in Appendix F at the times and in the manner specified in said Appendix F, provided that if such services, facilities and property shall not be made available to the Consultants as and when so specified, the Parties shall agree on; (i) any time extension that it may be appropriate to grant to the Consultants for the performance of the Services; (ii) the manner in which the Consultants shall procure any such services, facilities and property from other sources; and (iii) the additional payments, if any, to be made to the Consultants as a result thereof pursuant to Clause 6 hereinafter.

5.5 Payments

In consideration of the Services performed by the Consultants under this Contract, the Client shall make to the Consultants such payments and in such manner as is provided by Clause 6 of this Contract.

6. PAYMENTS TO THE CONSULTANTS

6.1 Lump Sum Remuneration

The Consultants' total remuneration shall not exceed the Contract Price and shall be a fixed lump sum including all staff costs, incurred by the Consultants in carrying out the Services described in Appendix A. Other reimbursable direct costs expenditure, if any, are specified in the SC. Except as provided in Sub-Clause 5.3, the Contract Price may only be increased above the amounts stated in Sub-Clause 6.2 if the Parties have agreed to additional payments in accordance with Sub-Clauses 2.5, 2.6, 5.4 or 6.6.

6.2 Contract Price

- (a) Foreign currency payment shall be made in the currency or currencies specified as foreign currency or currencies in the SC, and local currency payment shall be made in Pakistani Rupees.
- (b) The SC shall specify the breakup of remuneration to be paid, respectively, in foreign and in local currencies.

6.3 Terms and Conditions of Payment

Payment will be made to the account of the Consultants and according to the payment schedule stated in the SC. Payments shall be made after the conditions listed in the SC for such payments have been met, and the Consultants have submitted an invoice to the Client specifying the amount due.

6.4 Period of Payment

- (a) Advance payment to the Consultants shall be affected within the period specified in the SC, after signing of the Contract Agreement between the Parties.
- (b) Any other amount due to the Consultants shall be paid by the Client to the Consultants within twenty-eight (28) days in case of local currency and fifty six (56) days in case of foreign currency after the Consultants' invoice has been delivered to the Client.

6.5 Delayed Payments

If the Client has delayed payments beyond the period stated in paragraph (b) of Sub-Clause 6.4, financing charges shall be paid to the Consultants for each day of delay at the rate specified in the SC.

6.6 Additional Services

Additional Services means:

- (a) Services as approved by the Client outside the Scope of Services described in Appendix A;
- (b) Services to be performed during the period extended pursuant to Sub-Clause 2.6, beyond the original schedule time for completion of the Services; and
- (c) any re-doing of any part of the Services as a result of Client's instructions.

If, in the opinion of the Client, it is necessary to perform Additional Services during the currency of the Contract for the purpose of the Project, such Additional Services shall be performed with the prior concurrence of both the Parties. The Consultants shall inform the Client of the additional time (if any), and the additional remuneration and reimbursable direct costs expenditure for such Additional Services. If there is no disagreement by the Client within two weeks of this intimation, such additional time, remuneration and reimbursable direct costs expenditure shall be deemed to become part of the Contract. Such remuneration and reimbursable direct costs expenditure shall be determined on the basis of rates provided in Appendices D and E, in case the Additional Services are performed during the scheduled period of the Services, otherwise remuneration for Additional Services shall be determined on the basis of Consultants' billing rates prevailing at the time of performing the Additional Services.

6.7 Consultants' Entitlement to Suspend Services

If the Client fails to make the payment of any of the Consultants' invoice (excluding the advance payment), within twenty-eight (28) days after the expiry of the time stated in paragraph (b) of Sub-Clause 6.4, within which payment is to be made, the Consultants may after giving not less than fourteen (14) days' prior notice to the Client, suspend the Services or reduce the rate of carrying out the Services, unless and until the Consultants have received the payment.

This action will not prejudice the Consultants entitlement to financing charges under Sub-Clause 6.5.

7. SETTLEMENT OF DISPUTES

7.1 Dispute Resolution

Within thirty (30) days of the said notice, one arbitrator shall be nominated in writing by CLIENT and one arbitrator shall be nominated in writing by Contractor. The Arbitration Tribunal shall have its seat in Islamabad/Rawalpindi.

The arbitration shall be conducted in accordance with the rules of procedure set forth in the Arbitration Act 1940 and subsequent amendment thereto.

The award of arbitrators shall be final and binding on both parties.

Each PARTY shall bear the cost of its own arbitrator.

In the event of an arbitrator resigning or becoming incapable or unable to act, the PARTY nominating such arbitrator shall be entitled to appoint another in the place of the outgoing arbitrator. Proceedings shall continue without recommencing as if such arbitrator had been originally nominated.

7.2 Amicable Settlement

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

7.3 Dispute Settlement

Any dispute between the Parties as to matters arising pursuant to this Contract which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions of the Arbitration Act, 1940 (Act No. X of 1940) and of the Rules made there under and any statutory modifications thereto.

Services under the Contract shall, if reasonably possible, continue during the arbitration proceedings and no payment due to or by the Client shall be withheld on account of such proceedings.

8. INTEGRITY PACT

8.1 If the Consultant or any of his Sub consultants, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Consultant as Appendix-G to this Form of Contract, then the Client shall be entitled to:

- (a) recover from the Consultant an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Consultant or any of his Sub consultants, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Consultant any loss or damage to the Client as a result of such termination or of any other corrupt business practices of the Consultant or any of his Sub consultant, agents or servants.

On termination of the Contract under Sub-Para (b) of this Sub-Clause, the Consultant shall proceed in accordance with Sub-Clause 2.9.3. Payment upon such termination shall be made under Sub-Clause 2.9.4 (a) after having deducted the amounts due to the Client under Sub-Para (a) and (c) of this Sub-Clause.

III. SPECIAL CONDITIONS OF CONTRACT

No. of GC Clause: Amendments of, and Supplements to, Clauses in the General Conditions of Contract

1.1 Definitions

- (p) "Project" means: **“Consultancy Services for architectural design of the project titled Strengthening of Agricultural Engineering & Women Development Program at PMAS-AAUR”**

1.6 Authorized Representatives

The Authorized Representatives are the following:

FOR THE CLIENT:

Dean, Faculty of Agricultural Engineering & Technology

PMAS-AAUR

Tel: +92-51-9292163

Fax: +92-51 9290160

(Contact: Muhammad Yasin)

Project Coordinator

Strengthening of Agricultural Engineering & Women Development Program

Tel: +92-51-9292125

Fax: +92-51 9290160

Email: mywrri@yahoo.com

FOR THE CONSULTANTS:

Mr. Hussain Kamal Naqvi

Principal Architect

DESIGN BUREAU, ISLAMABAD

Telephone : 051-2111199, 0333-5143220

E-mail : dbisbpk@yahoo.com

1.7 Taxes and Duties

All taxes and duties prevalent on the date of signing of this Contract are included in the Consultants Remuneration. The income tax shall not be deducted by the Client at the time of payment against consultancy remuneration, if the Consultant provide Income Tax exemption certificate.

1.8 Leader of the Joint Venture

The subject Clause in GC is deleted in its entirety.

2.1 Effectiveness of Contract

The date on which this Contract shall come into effect is the date after 15 days from the signing of the contract.

2.2 Termination of Contract for Failure to Become Effective

The time period shall be 30 days, or such other period as the Parties may agree in writing.

2.3 Commencement of Services

The Consultants shall commence the Services within fifteen (15) days maximum, after the date of signing of Contract Agreement, or such other time period as the Parties may agree in writing.

2.4 Expiration of Contract

The contract shall expire after completion of assignment of design of the building, working drawings, structural drawings, BOQs etc, etc. (on last day of 30 days). The date of start of consultancy services is expected to be: **04th September, 2015.**

3.5 Insurance to be taken out by the Consultants

The risks and the insurance coverage etc. shall be as follows:

- (a) Third Party motor vehicle liability insurance in respect of motor vehicles operated in Pakistan by the Consultants or their Personnel or any Sub consultants or their Personnel shall be done as per minimum requirement of Government.
- (b) Insurance against loss of or damage to equipment purchased in whole or in part with funds provided under the Contract.

3.6 Consultants' Actions Requiring Client's Prior Approval

The Consultants shall also clear with the Client, before commitments on any action they propose to take under the following:

- i) Issuing Variations Orders if any.
- ii) Claim from the Contractor for extra payment with full supporting details and Consultants recommendations, if any, for settlement.
- iii) Details of any nominated sub-contracts.
- iv) Any action under terms of Performance Guarantee or Insurance Policy.
- v) Any action by the Consultants affecting the costs under the following clauses of Conditions of Contract of the Construction Contract.
 - Adverse Physical Conditions and Artificial Obstructions
 - Suspension of Works
 - Bonus and Liquidated Damages
 - Certificate of Completion of Works
 - Defects Liability Certificate
 - Forfeiture
 - Special Risks
 - Frustration
- vi) Final Measurement Statement
- vii) Release of Retention Money
- viii) Any change in the ratios of various currencies of payment.

3.8 Documents Prepared by the Consultants to be the Property of the Client

The Client and the Consultants shall not use these documents for purposes unrelated to this Contract without the prior written approval of the other Party.

5.1.1 Assistance

The Client shall make available all relevant documents with the Client.

5.1.2 Coordination

All the departments of the University like Registrar, Treasurer, Works and Directorate of P&D will assist the contractor if required.

5.1.3 Approvals

The Client shall accord approval of the documents immediately but not later than seven (07) days from the date of their submission by the Consultants.

6.1 Contract Price

- (a) The amount in local currency is Pak Rupees. (All payments to be made in local currency)

6.3 Terms and Conditions of Payment

All payments shall be made in local currency as per following schedule:

a) Submission of Design Criteria	5%
b) Submission of Architectural & Structural Design.	5%
c) Submission of Tender Documents	10%
d) Submission of Engineer's Cost Estimates	10%
e) Submission of Design Calculations	10%
f) Submission of Construction Drawings	10%
g) Submission of Design of Utilities	10%
➤ Top Supervision	
h) Up to DPC (Complete plinth work)	10%
i) Super Structure Complete from Ground to Second Floor	15%
j) All finishing plumbing & electrical, door frame	5%
k) At time of finishing/completion	10%

A security deposit @ 10%, shall be deducted in each bill claimed by the consultant. This shall be refundable after six (06) months of the completion and safe handing over the satisfactory project completion.

6.5 Delayed Payments: No delayed charges shall be payable.

APPENDICES

Appendix A

Description of the Services

A-1 THE PROJECT

The sites of the project are situated at PMAS-Arid Agriculture University, Rawalpindi

The Project comprises the architectural and engineering design & top supervision of multi storied building of Faculty of Agricultural Engineering & Technology, Student Hostel and Women Development component with an approved cost of Rs. 423.837 million.

A-2 SCOPE OF SERVICES

The Consultant shall provide the following services to PMAS-AAUR as per TORs (Section 5 of RFP, Page No. 43-54):

a) Design Phase:

1. Preparation of designs of proposed civil works for the following buildings:
 - Academic Block (68001 Sft)
 - Machinery Workshop (8500 Sft)
 - Women Development Component (14120 Sft)
 - Residential Facility for Students (42544 Sft)
2. Design criteria for Architectural design, structural engineering, electrical and mechanical works, drainage design, fire alarm and firefighting arrangements.
3. Preparation of Tender Documents for bidding.
Bid evaluation reports.
4. Preparation of detailed designs and drawings of Architectural, Structural, Electrical, Mechanical, Landscaping and Area Development designs and drawings.

The deliverables of design phase are as under:-

Sr. No.	Description of Services	Deliverable
a.	Design criteria as given at page No. 1	03 prints (Soft + Hard copies)
b.	Architectural and Structural design	03 prints (Soft + Hard copies)
c.	Tender documents including specification	03 prints (Soft + Hard copies)
d.	Engineers cost estimate	03 prints (Soft + Hard copies)
e.	Design calculation	03 prints (Soft + Hard copies)
f.	Construction drawings	03 prints (Soft + Hard copies)
g.	Design of Utilities, Provision of Electrical wiring lighting panels, drainage/sewerage pipes etc.	03 prints (Soft + Hard copies)

b) Supervision Stage

The Consultant will be responsible for top supervision as per TORs (Section 5 of RFP, Page 43-54). The consultant will provide following services:

1. Ensure and certify the quality of work as per following stages
 - Up to D.P.C level.
 - Brick Masonry in super structure.
 - R.C.C work in i/c laying of all services conduits.
 - Finishing work i/c joinery work and all services such as water supply, sui-gas and electric fittings (internal & external).
2. The consultants shall certify that works are executed as per design, drawings, standard specifications, technical sanctioned estimate and within the provisions of contract agreement.

3. The consultant shall certify that the works are executed in accordance with the established standards, criteria and procedures.
4. The consultants shall certify that the construction schedule provided in the contract agreement is strictly followed by the contractor.
5. The consultants shall certify that the construction material brought by the contractors at site for use in the construction works is in accordance with the specifications and is got tested as per standard practice laid down in specifications.
6. The consultants shall advise the Executive Engineer on any problem arising in construction work during the execution of work and suggest remedial measures.
7. The consultant shall submit inspection report to the concerned Executive Engineer with copies to Superintending Engineer & Chief Engineer and Secretary Incharge of the department at every stage within 15 days of due visit clearly pointing out the deficiencies, if any, in the work and suggestions for its remedial measures.
8. The consultant shall verify contractors monthly payments and final payments and certify that payments released to the contractors are for works actually carried out at site and at rates quoted in the tender.
9. The consultant shall recommend the Executive Engineer for issuance of completion certificate stating that the work has been completed as per standard specifications, design, drawings, estimates and contract agreement.
10. One month prior to the expiry of the maintenance period of the work, the consultant shall carryout a detailed final inspection of the work and submit a report to the department pointing out the defects if any in the work.
11. If subsequently at any stage after the expiry of the maintenance period and during the service life of the work, the quality of any item of work passed

by the consultant is found sub standard of defective, the consultant shall also be liable to pay the compensation to the department for the defective work. The liability shall be to the extent of two times the fee charged.

12. Consultant's fee will be linked to the contractor/physical progress of work.
13. The department will be at liberty to increase or decrease the quantum of work without assigning any reasons.

APPENDIX-B

REPORTING REQUIREMENTS

- i. The Consultant shall develop standard forms for reporting including receipt of material, testing of material, detail of work done.
- ii. The Consultant shall prepare detailed bill of quantities on standard format with $\pm$ 5% accuracy.

Authorized person to receive the reports:

**Dean, Faculty of Agricultural Engineering & Technology
PMAS-AAUR**

- iii. **Tel:** +92-51-9292163
Fax: +92-51 9290160

(Contact: Muhammad Yasin)

- iv. Project Coordinator
Strengthening of Agricultural Engineering & Women Development Program
Tel: +92-51-9292125
v. **Fax:** +92-51 9290160
Email: mywrri@yahoo.com

APPENDIX-C

Key Personnel and Sub-Consultants

Detail of key staff

Sr. No.	Name	Title of Project Team
1	Hussain Kamal Naqvi	Principal Architect
2	Abdul Sattar Nagra	Structure Engineer
3	Ahmad Sultan	Electrical Engineer
4	Muhammad Kamran	Civil/Site Engineer
5	Mansoor Imtiaz	Incharge Design/Drawing Section
6	Zeeshan Ali	Auto Cad Operator
7	Mubarik Ali	Quantity Surveyor

APPENDIX-D

Break Down of contract price in Foreign Currency
(Not Used)

APPENDIX-E

(Not Used)

APPENDIX-F

SERVICES AND FACILITIES PROVIDED BY THE CLIENT
(Not Used)

APPENDIX-G

INTEGRITY PACT
(Not Used)